

Bray Park State High School P & C General Meeting Minutes – 15 Sept 2025

P&C General Meeting Minutes		
Date: 15 Sept 2025	Start Time: 4:43pm	Meeting Location: Bray Park State High School
Open and welcome by the Chair	Bobbi-Jo Ives	
Apologies	Eleana Kerr, Nicole Trafford	
Business arising from the previous minutes	Update on action Items: Hannah Payment details/invoice has been sorted out Hayley Leave issue still being worked on	
Minutes Moved	Moved: Sharon Davis Seconded: Bobbi-Jo Ives Previous Minutes accepted	
Correspondence received since the previous general meeting presented by Sharon Davis Inward (as listed) Outward (as listed)	Inward: 26 August From: ERS Catering Equipment Re: Canteen Upgrade Revised Quote 27 August From: ERS Catering Equipment Re: Canteen Upgrade Revised Quote – updated popcorn machine price 29 August From: Work Cover Qld Re: Claim finalisation (Rochelle Hennessy) 29 August From: Work Cover Qld Re: Rochelle Hennessy Claim details 2 September ERS Catering Equipment Re: Canteen Upgrade Revised Quote follow up – pricing hold for 2 weeks 4 September From: SU Australia Support Re: P&C Donation Advice 4 September From: Your Food Pal Re: Follow up from visit – details regarding vending machines 8 September From: Kara Pook Re: Minimum Wage Increase 3.5% Outward: Ongoing: Account for canteen	

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Business arising from the correspondence	Pay Hannah as per SU Donation Advice Your Food Pal, general discussion was that it would not work in our size school, and too expensive and would need a dedicated person to keep stocking up.
Correspondence Moved	Moved: Sharon Davis Seconded: Bobbi-Jo Ives
Treasurer's Report	
Treasurer's report and financial statement, and any business arising from these. Presented by Kara Pook	TREASURER'S REPORT (15/9/2025) As at 30th August 2025: Our CBA Account was \$ 206,019 Total income was \$ 99,124 Cost of sales was \$ 61,789 Operating Expenses were \$4,736 Thus, net earnings was \$32,599 Total donations and sponsorships was \$1,000 for student welfare We had a federal grant of \$20,000 deposited into our main account to go towards the library refurbishment. I table the month's main CBA statement and its reconciliation, as well as the balance sheet and profit and loss reports. I move that all bills and wages be paid, and that my report be accepted
Report Moved	Moved: Kara Pook Seconded: Hannah Bongers Treasurer's report is accepted
Principal's Report	
Principal's Report presented by Maria Williamson	P & C Meeting - September 2025 - Principal's Report Curriculum Year 12 Mock Exams: These are being conducted Weeks 9-10 September, providing valuable preparation for our Year 12s final External Exam. Students are utilising the library space for study before school and during breaks, demonstrating strong commitment and focus. External Exams commence Week 4 Term 4. Year 11 Exams - students are undertaking their exam block Weeks 9-10 September. Students Year 12 Formal was celebrated on Thursday 4th September at BCEC, with our Year 12s looking incredible in their glamorous frocks and suits. They enjoyed a 2 course meal and a wonderful evening of dancing and many, many photos! RUOK? Day: Held on 11 September, students engaged in activities promoting mental health awareness and peer support. The event was well received and fostered a strong sense of community. Japan Trip: A group of students and teachers departed on 13 September for a cultural and educational tour of Japan. We look forward to hearing about their experiences upon return. On Thursday 11 September the Actor's Ensemble and Year 11/12 Drama in Practice student performed an incredible 1.5 hour show, highlighting their talent. Year 10 Drama students also performed a powerful hybrid performance of X-Stacy. 2025 Vocal Showcase lit up the stage with some incredible talent - a tribute to the amazing teachers and talented students we have at Bray.

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	On Wednesday 10 September, students who achieved excellent results for behaviour and effort during Semester 1 enjoyed a Pizza Party Celebration and received certificates from the principal. Year 71 Taskmaster - students face a series of problem solving challenges that tested their critical thinking and team work. Early Offer Guarantee - this is always an exciting time of year for a number of our Year 12 students who have received early offer guarantee into their preferred courses for 2026. Book Week - Week 7 concluded with a dress-up day on 29 August. Staff and students embraced the theme with creativity and enthusiasm. Facilities Discovery Centre is progressing well with classes already in place in the ground level classrooms. Staffing - We welcome Peter Turner back into this role as principal for Term 4. Eleana Kerr will return from Term 4 to Deputy Principal Senior Secondary and Bharati Singh to HOD Senior School. - Several new staff members have joined, including practical placement teachers from QUT and USC. Looking Ahead - Planning is underway for Music Gala, Sports Night, Awards Night, Year 12 Graduation, and Orientation Day for incoming Year 7 students. - Submissions are being prepared for 2026 Year 7 Scholarships: Academic, Music, and Sport categories.
Report Moved	Moved: Maria Williamson Seconded: Kara Pook
Other Reports	
DP Report by ...	Nil
HoD Report by ...	Nil
Chaplaincy Report by Hannah Bongers	- Mental Health Week, Week 1, Term 4, structured around well-being. BBQ before school, with Bubbles and Games during break - Trivia is booked for Week 7, Term 1 --> 14th March 2026 - Coffee Drive was successful with ±\$400 profit - Local Chaplains will fall under the same committee, so the Chaplains can work more closely together. Music Trivia will be held at another school, but will be run by all Chappies in the area
Student Councillor Report by Jen McDougall	- RU OK Day was a success with ±\$500 raised for YAFA - Krispy Kremes do fundraisers and are cheap if bought in bulk and donuts have been a big hit - Spirit week is coming up and they have a few things planned - World Teachers day is 31 October 2025 - Looking at doing a Toy Drive again
Tuckshop Report by Rochelle Hennesy	- Working on a new menu, looking at BLTs, Sausage Pasta Bake and keeping Butter Chicken & Pizza as those have been a success - Finalising Quotes and checking measurements for Popcorn Machine - Looking at Costco and that looks promising, going to do a bit of research on prices, as they do deliveries. - Needs to get Josh in to get the aircon serviced

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Reports Moved	Moved: Bobbi-Jo Ives Seconded: Kara Pook All reports Accepted
Motions on Notice	
1.Student Code of Conduct	1. Updated phone policy – a very clear phone policy has been issued, showing clearly what happens if in Breach of policy. Will be sent out to parents
Motion 1 Moved & Accepted	Moved: Maria Williamson Seconded: Kara Pook All P&C Members Accepted
2.Black Jumper	2. Proposed change from Polar Fleece Jumper, to new Jumper: Option 1. Full Zipper - \$78 Option 2. 1/4 Zipper - \$70
Motion 2 Moved & Accepted	Option 1. Full Zipper Moved: Bobbi-Jo Ives Seconded: Peter Turner All P&C Members Accepted Option 1
General Business	
Membership Applications	Maria Williamson
Date of Next Meeting	20 October 2025 at 4:30pm
Close	5:39pm

Action Items	Person Responsible
Tuckshop Quotes, Measure Trolley	Rochelle Hennessy
Cosco Online Shopping Research	Rochelle Hennessy